

Minutes of the Village of Potter Board Meeting
March 12, 2025

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Wyatt Hansen, Dennis Gruett and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Jay Schoen made a motion to accept the minutes from the February meeting after making a correction to Wyatt Hansen's last name. Seconded by Ellen Gurholt. Motion carried.

Citizen Input/Public Participation: none

Utility Department/Discussion - none

Treasurer's Report

- February expense: \$107,507.60
- February income: \$127,056.44
- Balance as of 3/1/25: \$202,855.29 checking

Potter Utility report as presented by Dennis Gruett:

- February expense: \$3,562.67
- February income: \$783.56
- Balance as of 3/1/25: \$42,570.25 checking*
- *\$10,000.00 is for equipment replacement fund

Discuss/action on insurance - values increased (this is the buildings only) Rates stayed the same. Jay Schoen made a motion to continue insurance, 2nd by Wyatt Hansen. M/C

Discussion/action on East Shore Humane Society donation - Wyatt Hansen made a motion to donate \$230.00 Ellen 2nd M/C

Clerk's Report:

1. Marked crosswalk concern for bus pickup
 - a. Ellen to email the county with the concerns as this is more on the county level.
2. February Sheriff's Report - Nothing on this month's report.
3. Election on April 1st
 - a. Village President - 2 year term
 - b. Village Trustee - 2 year term

President's Report:

Concerns on how to identify and explore new revenue opportunities pertaining to the wastewater treatment plant.

Building permits for February - none

Residential Clean Up Update - none
Maintenance items

- Central Street Culvert
 - What is the timeline to have this replaced? Was put on hold in 2024 due to road repairs. Jay Schoen and Wyatt Hansen to get quotes and to contact the DNR.
 - Look at retaining wall on North Central Street to clean up/update
- Future plan moving forward for Sewage Treatment Plant

A motion was made by Jay Schoen, seconded by Wyatt Hansen to pay all vouchers. Motion carried.

A motion was made by Wyatt Hansen seconded by Jay Schoen, to adjourn at 6:15pm Motion carried.

Submitted by
Lisa Herrick, Clerk