

Village of Potter

Land Use Permit Application

The applicant hereby acknowledges that the Land Use Permit shall lapse and become void if the work described in the permit is not commenced within one year from its date of issuance.

PART A: PROPERTY INFORMATION

PROPERTY ADDRESS: _____

LOCATION ID: _____

PRESENT ZONING: _____

PART B: APPLICANT, OWNER & CONTRACTOR INFORMATION

APPLICANT INFORMATION:

NAME: _____

ADDRESS: _____

DAYTIME CONTACT NUMBER: _____

EMAIL ADDRESS: _____

PROPERTY OWNER INFORMATION (check if same as applicant

NAME: _____

ADDRESS: _____

DAYTIME CONTACT NUMBER: _____

CONTRACTOR INFORMATION (if applicable):

NAME: _____

ADDRESS: _____

DAYTIME CONTACT NUMBER: _____

PART C: PROJECT INFORMATION

PROPOSED CONSTRUCTION OR USE: _____

IS PROPERTY LOCATED WITHIN A FLOODPLAIN: YES NO

PART D: SITE PLAN

Attach a sketch of the lot, showing existing buildings and proposed construction or use for which the application is made. Give dimensions and indicate north. Provide the following information on the site plan.

Main road frontage	Setbacks
Depth of lot from right-of-way	Number of off-street parking spaces
Dimensions of building(s)	Height of building(s)

I, the owner of the property to be developed, or applicant who has authority to act on behalf of the owner above, attest the above and attached information is correct to the best of my knowledge. I hereby give the Code Administrator permission to enter the property listed above for purposes of inspecting the property to determine if a permit can be issued, and, for follow-up inspections to determine compliance with this application, code, and/or permit issued.

Signature: _____ Date: _____

The proposed project must be clearly staked/marked on the property prior to submitting this application!

Return this completed application, required attachments and permit fee to:
Village of Potter, PO BOX 162, Potter, WI 54160 Questions? (920) 853-7600

OFFICE USE ONLY:

Date Received: _____ Fee Received: _____ Check #: _____

Approved: Yes No

Permit Issuance Date: _____